

General Instructions

1. Internal Examination will be conducted through **online** mode only.
2. Question papers will be **uploaded in the college website 30 minutes before the commencement of the examination.**
3. The answerscripts must be sent to the email id, mentioned in the question paper, within 1 hour after the completion of the examination.
4. The first page of the answerscripts must contain the following information :
 - a. **Name :**
 - b. **Class : Sem 1/Sem3/Sem5**
 - c. **University Roll No. :**
 - d. **Registration No. :**
 - e. **Subject and Paper :**
 - f. **Mobile No. :**

Note: As the SEM-I students are yet to register under the University of Burdwan, they are not having their Registration Nos. and University Roll Nos. at present. In such circumstances, they will mention only College Roll Nos. instead of University Roll Nos. on their answerscripts.

5. In the process of sending the answerscripts through email, the subject of the email will be :
Roll Number_Subject_Paper Code.
6. The answerscripts will be sent in a single pdf. The title of the pdf will be :
Roll Number_Subject_Paper Code.